VIVA THEMES

We Help You Look Good

FUNCTION THEME INSTRUCTION MANUAL

Thank you for purchasing this theme. This is your first step towards having a great looking site. Please read the instructions below. If you need more help please use our support forum.

If you like this theme you might consider switching to the ALL THEMES PACKAGE. Please click here for details

THEME OVERVIEW

Function is a business/portfolio theme for WordPress. You can use this theme to build your personal or company website.

- Theme compatible with latest WordPress version.
- Post thumbnail feature.
- Custom menu navigation system, multi-level dropdown.
- Portfolio page template.
- Featured slider in the front page.
- Background customization panel.
- Theme options panel.
- Blog page template
- Full width page template
- Custom shortcodes.
- Three widget ready locations
- Threaded comments.
- Integrated blog pagination.
- Cross-browser compatible.
- Delivered with .png source files (.psd files available in the forum)

HOW TO INSTALL THE THEME

Please unzip the 'function_unzip_first.zip' file that you received.

The theme is the 'function.zip' file inside the folder. In your WordPress administration area, go to '*Appearance -Themes*'. In the top there appears a new tab navigation. Click on the '*Install Themes*' tab, then click the '*Upload*' item in the new menu and browse for the 'function.zip' file in your computer and after locating it press the '*Install Now*' button and after that '*activate*' the new theme.

You can also install this theme the traditional way, by unzipping the 'function.zip' file, and upload the theme folder using an ftp client to the 'wp-content/themes' folder of your WordPress installation.

After installing the theme, go to '*Appearance-Themes*' in your WordPress administrator area, and click the '*activate*' link of the newly installed theme. The theme is now the active one.

THE THEME OPTIONS PANEL

This theme comes with an options panel that allows you to configure some aspects of the theme without touching code. To access the options panel, in your WordPress administration area go to '*Appearance – Function Options*'. Please take a look at the different options you have there.

CHANGING THE LOGO

You have to upload your logo image in the Media Manager, and enter the image url in the Logo Image Location field, in the theme panel.

You can also switch to text logo from the theme panel.

CONFIGURING THE MENU

The theme uses in full the custom menu navigation system. There is one menu location in this theme: the 'Main Menu'.

You need to go to '*Appearance – Menus*' in your WordPress admin to start configuring your menu. You first need to create a menu in the right side and then from the left you can select the pages and categories you want to be part of each menu. Don't forget to click 'Save Menu' after you add the items. *Note that you have to have created your pages and categories first and they will be available in the list to include in the menu.*

In the left you will see the active menu location and you need to assign the new menu to the location using the dropdown selection.

To enable dropdown in the menu interface, you have to drag the menu items below another menu item (child item).

If you are still having difficulties you can watch this tutorial

http://www.vivathemes.com/configuring-the-wordpress-custom-menu/

USING THE THUMBNAIL FUNCTION

When you edit a post or page, in the bottom of the right column you have an area called *Featured Image*. Click on the Set Featured Image link and you will be taken in the image uploader interface, where you can upload or select one of the existing images. Make sure that after you view your image press the 'Use as Featured Image' link. The image will be resized and cropped to fit your thumbnail size.
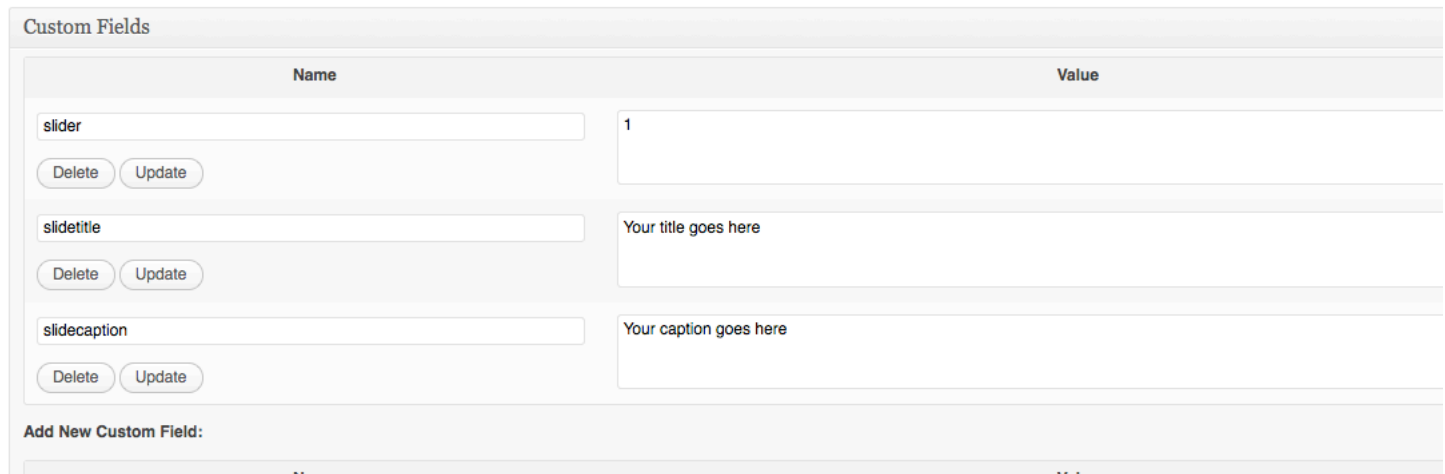
THE FRONT PAGE SLIDER

You can include any page or post in the slider, by simply creating a custom field in the page/post. The custom field name should be 'slider' and the value should be '1'. One post/page is one slide, so you have to include as many pages or posts for as many slides as you want. The custom fields area is located in the bottom of the screen when you edit a page/post. If your custom fields section is not visible, in the top right of your screen when you edit a page or post, you have a button named 'Screen Options', please click on it and enable the custom fields section.

When you include a page/post to the slider, by default the featured image will be used, the slide will link to the page/post, the page/post title will be the slide title, and the page/post excerpt will be the slide caption.

If you want to use another title you can create a custom field named 'slidetitle' and in the value area enter the title you want.

If you don't want to use the page/post excerpt you can create a field named 'slidecaption' and in the value area enter the text you want.

Please check the screenshot below for an overview of the custom fields.

Custom Fields

Name	Value
slider	1
Delete Update	
slidetitle	Your title goes here
Delete Update	
slidecaption	Your caption goes here
Delete Update	

Add New Custom Field:

THE PORTFOLIO PAGE

You need to create a category named 'portfolio' and include your portfolio posts there. After that, create a page (you can name it whatever you want) and in the template selection dropdown in the right, select 'Portfolio Page'.

After that, create posts that belong to the 'portfolio' category. Add a featured image, the image will be resized automatically as a thumbnail.

In the content of each post you can add as many images and text as you want.

The portfolio posts will be automatically excluded from the posts in the blog page.

THE BLOG PAGE TEMPLATE

All you need to do is create a page, and in the template selection dropdown select the 'Blog Page' template.

Portfolio posts will be automatically excluded from that page.

Alternatively you can include separate categories in the menu if you want multiple categories to show up.

THE WIDGET AREAS OF THE THEME

This theme has three widget ready areas. The BOTTOM WIDGETS are the widgets in the bottom of the website. The RIGHT SIDEBAR is the right bar visible in all pages. The FOOTER WIDGET is the widget below the footer.

You can add widgets to each area by going into '*Appearance – Widgets*' in your WordPress administration area and dragging & dropping widgets into each bar. Note that you can add as many widgets as you want to each area.

You might also find these articles useful :

http://www.vivathemes.com/blog/how-to-add-links-in-a-text-widget/

http://www.vivathemes.com/blog/adding-an-image-in-a-text-widget/

CUSTOM BACKGROUND PANEL

One of the new features introduced is the custom background that enables you to easily change the background color of your website or upload an image as your background.

To do so, in your WordPress admin go to '*Appearance – Background*' and there you can easily make the necessary changes.

USING SHORTCODES

Shortcodes are custom styled elements ready for you to use. You can use them in your posts, pages or text widgets. To check out our shortcodes please see here :

http://demo.vivathemes.com/themes/function/?page_id=36

Sample usages:

Big buttons: [bluebutton]link text[/bluebutton] html is

[bluebutton]text[/bluebutton]

Small buttons: [smallblue]link text[/smallblue]

Boxes: [download]some text[/download]

Half column: [halfcolumn]some text[/halfcolumn]

One third column: [onethirdcolumn] some text[/onethirdcolumn]

Best regards,

The Viva Themes Team