

# VIVA THEMES

We Help You Look Good

## PRIMA THEME INSTRUCTION MANUAL

Thank you for purchasing this theme. This is your first step towards having a great looking site. Please read the instructions below. If you need more help please use our [support forum](#)

If you like this theme you might consider switching to the ALL THEMES PACKAGE. Please [click here for details](#)

## THEME OVERVIEW

Prima is a nice and clean business theme. You can use this theme for different types of company websites.

- Theme compatible with Wordpress 3.0.x
- 100% tableless css design.
- Post thumbnail feature.
- WP 3.x menu navigation system, multi-level dropdown
- WP 3.x background customization panel.
- Theme options panel.
- Breadcrumbs
- Front page featured category slider managed from the theme panel
- Four widget ready locations
- Threaded comments.
- Integrated blog pagination.
- CSS & XHTML valid.
- Cross-browser compatible.
- Delivered with .png source files (.psd files available in the forum)

## HOW TO INSTALL THE THEME

Please unzip the '[prima\\_unzip\\_first.zip](#)' file that you received.

The theme is the '[prima.zip](#)' file inside the folder. In your WordPress administration area, go to '[Appearance - Themes](#)'. In the top there appears a new tab navigation. Click on the '[Install Themes](#)' tab, then click the '[Upload](#)' item in the new menu and browse for the '[prima.zip](#)' file in your computer and after locating it press the '[Install Now](#)' button and after that '[activate](#)' the new theme.

You can also install this theme the traditional way, by unzipping the '[prima.zip](#)' file, and upload the theme folder using an ftp client to the '[wp-content/themes](#)' folder of your WordPress installation.

After installing the theme, go to '[Appearance-Themes](#)' in your WordPress administrator area, and click the '[activate](#)' link of the newly installed theme. The theme is now the active one.

## THE THEME OPTIONS PANEL

This theme comes with an options panel that allows you to configure some aspects of the theme without touching code. To access the options panel, in your WordPress administration area go to '[Appearance – Prima Theme Options](#)'. Please take a look at the different options you have there.

## CHANGING THE LOGO

You can change the logo from the theme panel, by changing the 'Logo Image Url' with your new logo image url.

You can also switch to text logo from the theme panel. In this case your 'Site Title' will replace the logo.

## CONFIGURING THE MENU

The theme uses in full the custom menu navigation system introduced in WordPress 3.0. There are two menu location in this theme: the 'Main Menu' & the 'Footer Menu'.

You need to go to 'Appearance – Menus' in your WordPress admin to start configuring your menu. You first need to create a menu in the right side and then from the left you can select the pages and categories you want to be part of each menu. Don't forget to click 'Save Menu' after you add the items. *Note that you have to have created your pages and categories first and they will be available in the list to include in the menu.*

In the left you will see the active menu location and you need to assign the new menu to the location using the dropdown selection.

To enable dropdown in the menu interface, you have to drag the menu items below another menu item (child item).

## USING THE THUMBNAIL FUNCTION

When you edit a post or a page, in the bottom of the right column you have a new area called *Featured Image*. Click on the [Set Featured Image](#) link and you will be taken in the image uploader interface, where you can upload or select one of the existing images. Make sure that after you view your image press the '[Use as Featured Image](#)' link. The image will be resized and cropped to fit your thumbnail size. The thumbnail is visible only in the category view. It will not be visible when viewing the full post. You can add the full sized image directly to your post if you want to.

## THE FRONT PAGE SLIDER

The front page slider is managed from the theme panel. Please go to '[Appearance – Prima Theme Options](#)' to configure it. There you have to enter the ID of the category you want to feature in the slider and how many posts from that category you want there. You can find a category ID when you edit that category in the WordPress admin, it's the digit(s) in the end of the url up in the browser.

The slider images will be the featured images of the posts of the featured category.

## THE WIDGET AREAS OF THE THEME

This theme has 4 widget ready areas. The **FRONT LEFT WIDGET**, **FRONT MIDDLE WIDGET**, **FRONT RIGHT WIDGET** are the widgets in the front page, below the featured category slider. The icons are images located in the '**images**' folder of the theme, you have to replace those images with your own if you need to change them. The **RIGHT SIDEBAR** is the right bar visible in all pages. You can add widgets to each area by going into '**Appearance – Widgets**' in your WordPress administration area and dragging & dropping widgets into each bar. Note that you can add as many widgets as you want to each area.

You might also find these articles useful :

<http://www.vivathemes.com/blog/how-to-add-links-in-a-text-widget/>

<http://www.vivathemes.com/blog/adding-an-image-in-a-text-widget/>

## SETTING UP THE BLOG

You have two options to show the blog in the main navigation. You can create a category called '**Blog**' (or 'News' or whatever you want) and include it in the main menu using the menu system. But if you have different categories you might also want to have a blog that shows all latest posts from all categories.

To do so, in your WordPress admin go to 'Settings – Reading'. There you can select to have a page to show your latest posts and a static page in front.

Actually no static page will show in front, the slider and the widgets will be there in any case, so make sure that the page you have selected in front is dummy page not included in any menu.

## CUSTOM BACKGROUND PANEL

One of the new features introduced is the custom background that enables you to easily change the background color of your website or upload an image as your background.

To do so, in your WordPress admin go to '[Appearance – Background](#)' and there you can easily make the necessary changes.

Best regards,

The Viva Themes Team