VIVA THEMES

We Help You Look Good

O2 THEME INSTRUCTION MANUAL

Thank you for purchasing this theme. This is your first step towards having a great looking site. Please read the instructions below. If you need more help please use our support forum.

If you like this theme you might consider switching to the ALL THEMES PACKAGE. Please click here for details

THEME OVERVIEW

O2 is a responsive theme for WordPress that can be used for your personal, photography or company website

- Theme compatible with latest WordPress version.
- Post thumbnail feature.
- Custom menu navigation system, multi-level dropdown
- Full background slideshow
- Portfolio page template
- Blog page template
- Full width page template
- Custom shortcodes.
- Threaded comments.
- Integrated blog pagination.
- Cross-browser compatible.
- Delivered with .png source files (.psd files available in the forum)

HOW TO INSTALL THE THEME

Please unzip the 'o2_unzip_first.zip' file that you received.

The theme is the 'o2.zip' file inside the folder. In your WordPress administration area, go to '*Appearance -Themes*'. In the top there appears a new tab navigation. Click on the '*Install Themes*' tab, then click the '*Upload*' item in the new menu and browse for the 'o2.zip' file in your computer and after locating it press the '*Install Now*' button and after that '*activate*' the new theme.

You can also install this theme the traditional way, by unzipping the 'o2.zip' file, and upload the theme folder using an ftp client to the 'wp-content/themes' folder of your WordPress installation.

After installing the theme, go to '*Appearance-Themes*' in your WordPress administrator area, and click the '*activate*' link of the newly installed theme. The theme is now the active one.

CHANGING THE LOGO

You have to upload your logo image in the Media Manager, and enter the image url in the Logo Image Location field, in the theme panel. 'Appearance-O2 Options'

You can also switch to text logo from the theme panel.

CONFIGURING THE MENU

The theme uses in full the WordPress custom menu navigation system. There is one menu location in this theme: the 'Main Menu'.

You need to go to '*Appearance – Menus*' in your WordPress admin to start configuring your menu. You first need to create a menu in the right side and then from the left you can select the pages and categories you want to be part of each menu. Don't forget to click 'Save Menu' after you add the items. *Note that you have to have created your pages and categories first and they will be available in the list to include in the menu.*

In the bottom of your menu area you can select the location where you want the new menu to be assigned.

To enable dropdown in the menu interface, you have to drag the menu items below another menu item (child item).

To create the description for each menu item, you need to enter the text in the 'Description' field of each of your items. Click on the arrow in the right of each item and the fields will show up. If the 'Description' field is not visible, you can enable it in the 'Screen Options' (top right corner).

If you are still having difficulties you can watch this tutorial

http://www.vivathemes.com/configuring-the-wordpress-custom-menu/

THUMBNAIL FUNCTION

When you edit a page or post, in the bottom of the right column you have an area called _Featured Image_. Click on the Set Featured Image link and you will be taken in the image uploader interface, where you can upload or select one of the existing images. Make sure that after you view your image press the 'Use as Featured Image' link. The image will be resized and cropped to fit your thumbnail size.

You can use the featured images on both posts and pages in this theme. There is a difference though; if you don't add a featured image to one of your page, that page will become full width.

THE BACKGROUND SLIDESHOW

You can include any page or post in the slider, by simply creating a custom field in the page/post. The custom field name should be 'slider' and the value should be '1'. One post/page is one slide, so you have to include as many pages or posts for as many slides as you want. The custom fields area is located in the bottom of the screen when you edit a page/post. If your custom fields section is not visible, in the top right of your screen when you edit a page or post, you have a button named 'Screen Options', please click on it and enable the custom fields section.

You need to add a featured image to the post/page that you included in the slider. That image will be one of the slides.

If you would like to have a caption for a slide, in the same post you have included in the slider create another costum field named 'slidecaption' and in the value area enter the text you want.

THE BLOG PAGE TEMPLATE

All you need to do is create a page, and in the template selection dropdown select the 'Blog Page' template. Portfolio posts will be automatically excluded from the blog page

Alternatively you can include separate categories in the menu if you want multiple blogs to show up.

THE PORTFOLIO PAGE TEMPLATE

First you need to create a category named 'portfolio' and create posts that belong to that category. Note that each post must have a featured image.

After that create a page (name it whatever you want) and in the template dropdown selection (right column when you edit the page) select the 'Portfolio Page' template. You need to include the new page in the menu if you want it to be reached by your visitors. Add some text to the page so it appears below your page title.

USING SHORTCODES

Shortcodes are custom styled elements ready for you to use. You can use them in your posts, pages or text widgets. To check out our shortcodes please see here :

http://demo.vivathemes.com/themes/circles/?page_id=40

Sample usages:

Big buttons: [bluebutton]link text[/bluebutton] html is

[bluebutton]text[/bluebutton]

Small buttons: [smallblue]link text[/smallblue]

Boxes: [download]some text[/download]

Half column: [halfcolumn]some text[/halfcolumn]

One third column: [onethirdcolumn] some text[/onethirdcolumn]

Best regards,