

# VIVA THEMES

We Help You Look Good

## HORIZONS THEME INSTRUCTION MANUAL

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Thank you for purchasing this theme. This is your first step towards having a great looking site. Please read the instructions below. If you need more help please use our [support forum](#). We offer also some [customization services](#) related to the theme

If you like this theme you might consider switching to the ALL THEMES PACKAGE.

Please [click here for details](#)

## THEME OVERVIEW

Horizons is an attractive business/corporate theme. With a serious and fresh look will give confidence to your websites visitors. Included there are many features like a flexible slider, custom shortcodes, etc.

- Theme compatible with Wordpress 3.0.x
- 100% tableless css design.
- Post and page thumbnail feature.
- Custom menu navigation system, multi-level dropdown
- Background customization panel.
- Theme options panel.
- Very flexible front page slider
- Custom shortcodes.
- Two widget ready locations
- Threaded comments.
- Integrated blog pagination.
- Cross-browser compatible.
- Delivered with .png source files (.psd files available in the forum)

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## HOW TO INSTALL THE THEME

Please unzip the '[horizons\\_unzip\\_first.zip](#)' file that you received.

The theme is the '[horizons.zip](#)' file inside the folder. In your WordPress administration area, go to '[Appearance - Themes](#)'. In the top there appears a new tab navigation. Click on the '[Install Themes](#)' tab, then click the '[Upload](#)' item in the new menu and browse for the '[horizons.zip](#)' file in your computer and after locating it press the '[Install Now](#)' button and after that '[activate](#)' the new theme.

You can also install this theme the traditional way, by unzipping the '[horizons.zip](#)' file, and upload the theme folder using an ftp client to the '[wp-content/themes](#)' folder of your WordPress installation.

After installing the theme, go to '[Appearance-Themes](#)' in your WordPress administrator area, and click the '[activate](#)' link of the newly installed theme. The theme is now the active one.

## THE THEME OPTIONS PANEL

This theme comes with an options panel that allows you to configure some aspects of the theme without touching code. To access the options panel, in your WordPress administration area go to '[Appearance – Horizons Options](#)'. Please take a look at the different options you have there.

## CHANGING THE LOGO

You can change the logo from the theme panel, by changing the 'Logo Image Url' with your new logo image url.

You can also switch to text logo from the theme panel. In this case your 'Site Title' will replace the logo.

## CONFIGURING THE MENU

The theme uses in full the custom menu navigation system introduced in WordPress 3.0. There are two menu locations in this theme: the 'Main Menu' and the 'Top Right Menu'.

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You need to go to 'Appearance – Menus' in your WordPress admin to start configuring your menus. You first need to create a menu in the right side and then from the left you can select the pages and categories you want to be part of each menu. Don't forget to click 'Save Menu' after you add the items. *Note that you have to have created your pages and categories first and they will be available in the list to include in the menu.*

In the left you will see the active menu location and you need to assign the new menu to the location using the dropdown selection.

To enable dropdown in the menu interface, you have to drag the menu items below another menu item (child item), and drag them a bit to the right (a mark will appear).

## USING THE THUMBNAIL FUNCTION

When you edit a post or a page, in the bottom of the right column you have a new area called *Featured Image*. Click on the [Set Featured Image](#) link and you will be taken in the image uploader interface, where you can upload or select one of the existing images. Make sure that after you view your image press the '[Use as Featured Image](#)' link. The image will be resized and cropped to fit your thumbnail size. The thumbnail is visible only in the category view. It will not be visible when viewing the full post. You can add the full sized image directly to your post if you want to.

This theme's pages have enable featured images as well, which will appear above the page. Just make sure that the images you use as featured for pages are at least 670px wide.

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## THE FRONT PAGE SLIDER

You can include any page or post in the slider, by simply creating a custom field in the page/post. The custom field name should be '[slider](#)' and the value should be '[1](#)'. Custom fields area is located in the bottom of the screen when you edit a page/post.

When you include a page/post to the slider, by default the featured image will be used, the title of the page/post will be the title of the slide and the slide will link to the page/post.

If you don't want the page title to be used as the slide's title, you can create a custom field name 'slidetitle' and in the value field enter the title you want.

For the subtitle of the slide you need to create a custom field named 'slidesubtitle' and in the value field enter the subtitle you want.

If you want to use another image, not the featured one, you can create a custom field with name 'slideimage' and value the url of the location of the image. Please note that if you use custom images instead of the featured one, the image size should be exactly 670x328px.

If you don't want the slide to link to the page/post, you can create another custom field named 'slidelink' and in the value area enter the url to be linked to. Please check the screenshot below for an example of the custom fields used.

Name	Value
slider	
slidesubtitle	Quisque eget mauris
slidetitle	Products
slideimage	http://demos.vivathemes.com/horizons/files/2011/01/img3.jpg

Add New Custom Field:

Name	Value
<input type="text"/>	<input type="text"/>

Cancel

## THE FRONT PAGE

You can exclude any categories you want from the latest posts in the front page. In the theme panel '[Appearance-Horizons Options](#)', you have a field where you can enter the ID of the category you want to exclude. You can find the ID when you edit that category, is the last digit(s) that appear in the url, up in the browser. If you want to exclude more than one category just separate the ID's by a coma.

If you don't want to have a category in front, you can have a page. Please go to '[Settings-Reading](#)' in your WP admin and assign a page in front. Make sure you don't include this page in the menu, otherwise it will be highlighted when in front.

## THE WIDGET AREAS OF THE THEME

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This theme has two widget ready areas. The [RIGHT SIDEBAR](#) are the widgets in the right of the website, available in all pages. The [BOTTOM WIDGETS](#) are the widgets in the bottom of the website, in the footer. You can add widgets to each area by going into '[Appearance – Widgets](#)' in your WordPress administration area and dragging & dropping widgets into each bar. Note that you can add as many widgets as you want to each area.

You might also find these articles useful :

<http://www.vivathemes.com/blog/how-to-add-links-in-a-text-widget/>

<http://www.vivathemes.com/blog/adding-an-image-in-a-text-widget/>

## SETTING UP THE BLOG

You have two options to show the blog in the main navigation. You can create a category called '**Blog**' (or 'News' or whatever you want) and include it in the main menu using the menu system. But if you have different categories you might also want to have a blog that shows all latest posts from all categories.

To do so, in your WordPress admin go to 'Settings – Reading'. There you can select to have a page to show your latest posts and a static page in front. If you select a static page in front make sure you don't include that page in the menu, otherwise it will be highlighted when you are in the home page.

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## CUSTOM BACKGROUND PANEL

One of the new features introduced is the custom background that enables you to easily change the background color of your website or upload an image as your background.

To do so, in your WordPress admin go to '[Appearance – Background](#)' and there you can easily make the necessary changes.

## USING SHORTCODES

Shortcodes are custom styled elements ready for you to use. To check out our shortcodes please see here :

[http://demo.vivathemes.com/themes/method/?page\\_id=67](http://demo.vivathemes.com/themes/method/?page_id=67)

Sample usages:

Big buttons: `[bluebutton]link text[/bluebutton]`

Small buttons: `[smallblue]link text[/smallblue]`

Boxes: `[download]some text[/download]`

Columns: `[halfcolumn] some text [/halfcolumn]`

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Best regards,

The Viva Themes Team