

VIVA THEMES

We Help You Look Good

ALTERNATE THEME INSTRUCTION MANUAL

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Thank you for purchasing this theme. This is your first step towards having a great looking site. Please read the instructions below. If you need more help please use our [support forum](#).

If you like this theme you might consider switching to the ALL THEMES PACKAGE. Please [click here for details](#)

THEME OVERVIEW

Alternate is a responsive, minimalistic, flexible and easy to use theme for your business or portfolio site.

- Theme compatible with latest WordPress version.
- Responsive layout.
- Front page portfolio.
- Blog page template.
- Post thumbnail feature.
- Background customization panel.
- Theme options panel.
- Custom shortcodes.
- Three widget ready locations
- Threaded comments.
- Integrated blog pagination.
- Cross-browser compatible.
- Delivered with .png source files (.psd files available in the forum)

HOW TO INSTALL THE THEME

Please unzip the '[alternate_unzip_first.zip](#)' file that you received.

The theme is the '[alternate.zip](#)' file inside the folder. In your WordPress administration area, go to '[Appearance - Themes](#)'. In the top there appears a new tab navigation. Click on the '[Install Themes](#)' tab, then click the '[Upload](#)' item in the new menu and browse for the '[alternate.zip](#)' file in your computer and after locating it press the '[Install Now](#)' button and after that '[activate](#)' the new theme.

You can also install this theme the traditional way, by unzipping the '[alternate.zip](#)' file, and upload the theme folder using an ftp client to the '[wp-content/themes](#)' folder of your WordPress installation.

After installing the theme, go to '[Appearance-Themes](#)' in your WordPress administrator area, and click the '[activate](#)' link of the newly installed theme. The theme is now the active one.

THE THEME OPTIONS PANEL

This theme comes with an options panel that allows you to configure some aspects of the theme without touching code. To access the options panel, in your WordPress administration area go to '[Appearance – Alternate Options](#)'. Please take a look at the different options you have there.

CHANGING THE LOGO

You can change the logo from the theme panel, by changing the 'Logo Image Url' with your new logo image url.

You can also switch to text logo from the theme panel. In this case your 'Site Title' will replace the logo.

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CONFIGURING THE MENU

The theme uses in the WP native custom menu navigation. There is one menu location in this theme: the 'Main Menu'.

You need to go to '[Appearance – Menus](#)' in your WordPress admin to start configuring your menu. You first need to create a menu in the right side and then from the left you can select the pages and categories you want to be part of each menu. Don't forget to click 'Save Menu' after you add the items. *Note that you have to have created your pages and categories first and they will be available in the list to include in the menu.*

In the left you will see the active menu location and you need to assign the new menu to the location using the dropdown selection.

You can watch this tutorial if you need more details

<http://www.vivathemes.com/configuring-the-wordpress-custom-menu/>

USING THE THUMBNAIL FUNCTION

When you edit a post or a page, in the bottom of the right column you have a new area called *Featured Image*. Click on the [Set Featured Image](#) link and you will be taken in the image uploader interface, where you can upload or select one of the existing images. Make sure that after you view your image press the '[Use as Featured Image](#)' link. The image will be resized and cropped to fit your thumbnail size. The thumbnail is visible only in the category view. It will not be visible when viewing the full post. You can add the full sized image directly to your post if you want to.

THE PORTFOLIO

You need to create a category named '[portfolio](#)'. After that create child categories to the '[portfolio](#)' category. You can name them the way you want. The child categories will be the filters in top of the portfolio.

You need to create posts that belong to each of these child categories so they can be filtered. The images are featured images of each post that you create. All the posts will appear automatically in the front page.

THE BLOG PAGE TEMPLATE

All you need to do is create a page and in the template selection dropdown in the right select '[Blog Page](#)'. Portfolio posts will be automatically excluded from the blog.

Alternatively you can include multiple categories in the menu if you want multiple blogs.

THE WIDGET AREAS OF THE THEME

This theme has three widget ready areas. The **FRONT WIDGET** is the widget in the top of the website. The **BOTTOM WIDGETS** are the widgets in the bottom of your website, just above the footer area. The **LEFT SIDEBAR** is the right bar visible in all pages. You can add widgets to each area by going into '*Appearance – Widgets*' in your WordPress administration area and dragging & dropping widgets into each bar. Note that you can add as many widgets as you want to each area.

You might also find these articles useful :

<http://www.vivathemes.com/blog/how-to-add-links-in-a-text-widget/>

<http://www.vivathemes.com/blog/adding-an-image-in-a-text-widget/>

CUSTOM BACKGROUND PANEL

One of the new features introduced is the custom background that enables you to easily change the background color of your website or upload an image as your background.

To do so, in your WordPress admin go to '*Appearance – Background*' and there you can easily make the necessary changes.

USING SHORTCODES

Shortcodes are custom styled elements ready for you to use. You can use them in your posts, pages or text widgets. To check out our shortcodes please see here :

http://demo.vivathemes.com/themes/alternate/?page_id=35

Sample usages:

Big buttons: [bluebutton]link text[/bluebutton] html is

[bluebutton]text[/bluebutton]

Small buttons: [smallblue]link text[/smallblue]

Boxes: [download]some text[/download]

Half Column: [halfcolumn]sometext[/halfcolumn]

One third column: [onethirdcolumn]some text[/onethirdcolumn]

Best regards,

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The Viva Themes Team